

DIVISION OF PROFESSIONAL REGULATION

<b>PUBLIC MEETING MINUTES:</b>	<b>Board of Electrical Examiners</b>
<b>MEETING DATE AND TIME:</b>	<b>Wednesday, November 2, 2011 at 8:30 a.m.</b>
<b>PLACE:</b>	861 Silver Lake Boulevard, Dover, Delaware <b>Conference Room A</b> , second floor of the Cannon Building
<b>MINUTES APPROVED:</b>	January 4, 2012

**MEMBERS PRESENT**

Robert MacLennan, President, Professional Member  
Daniel Creedon, Vice-President, Professional Member  
Nathan Schreppler, Board Secretary, Public Member  
Robert Sharp, Professional Member  
Jerry Craig, Professional Member  
Jack King, Continuing Education Officer, Professional Member  
Frank Beebe, Public Member  
William Poore, Public Member  
Richard Millar, Public Member

**ABSENT**

There were no members absent.

**DIVISION STAFF/DEPUTY ATTORNEY GENERAL**

James Collins, Director  
Danny Stevenson, Deputy Attorney General  
Jennifer Witte, Administrative Specialist II

**OTHERS PRESENT**

Robert Smith  
James Timmons, Jr.  
James Timmons, Sr.

**CALL TO ORDER**

Mr. MacLennan called the meeting to order at 9:03 a.m.

**REVIEW OF MINUTES**

A motion was made by Mr. Sharp, seconded by Mr. Creedon, to approve the minutes from the October 5, 2011 meeting as amended. The motion was unanimously carried.

**UNFINISHED BUSINESS**

Signing of Decision and Order

The Board signed the Decision and Order from the proposal to deny hearing of Clayford Reid.

#### Discussion of Homeowners Permits

The Board invited Director Collins in on this discussion.

Mr. MacLennan stated that homeowners do not have continuing education like a licensed electrician or any code updates therefore there is no way for the Board to protect them and the public without administering some form of exam when they apply for the permits and there should also be an increase in the application fee.

Mr. Collins asked if the Board was familiar with what the surrounding states (New Jersey, Pennsylvania, Maryland and Virginia) do where Homeowners Permits are concerned.

Mr. Stevenson stated that Pennsylvania had an exception in their statute that did permit Homeowners to do some work and suggested that there be a possible legislative change to Del. C. 1417 which would eliminate some of the work that can be done by a homeowner.

Mr. Collins believes that this would be a more successful way to limit what a homeowner can do and there is a possibility of an increase in the fee but there are constraints. He also feels that having them choose an inspection agency when they apply will greatly assist in the assurance that this work will be inspected resulting in the protection of both the homeowner and the public.

Mr. MacLennan added that the expiration date of a homeowners permit be reduced from one year to six months and that they should be given thirty days to file for the rough-in inspection.

Mr. Collins stated that he would like to see a mark up of the Statute as well as a mark up of the application at the January 2012 meeting. Also something for the Board to add to this would be the addition of drug charges to the crimes substantially similar to the profession list.

#### **New Business**

##### Review of Examination Applications

A motion was made by Mr. Sharp, seconded by Mr. Poore, to approve the Master Electrician applications of Christopher Gabriele and Matthew Hill and the Limited Electrician application of James Conover, Jr. The motion was unanimously carried.

##### Review of Reciprocity Applications

A motion was made by Mr. Beebe, seconded by Mr. Sharp, to approve the Master Electrician applications of Mitch Permuy, Brian Ducharme, and Steven Murtaugh. The motion was unanimously carried.

A motion was made by Mr. Beebe, seconded by Mr. Sharp, to approve the Master Electrician applications of Joseph Raccuia and Steven Demcsak contingent upon receipt of letters of good standing. The motion was unanimously carried.

A motion was made by Mr. Beebe, seconded by Mr. Sharp, to approve the Master Electrician application of Brian Lamontagne contingent upon receipt of certificate of liability insurance. The motion was unanimously carried.

A motion was made by Mr. Beebe, seconded by Mr. Sharp, to approve the Master Electrician application of Steven Bowling contingent upon receipt of tax forms W2's. The motion was unanimously carried.

#### Review of Continuing Education

A motion was made by Mr. King, seconded by Mr. Craig, to approve the following continuing education courses as follows:

##### American Inspection Agency

- 2011 NEC Residential Wiring Methods, 5 hours
- 2011 NEC Commercial Wiring Methods, 5 hours
- 2011 Major NEC Code Changes, 5 hours

##### Kaleb Brashear

- Introduction to IP Networking for Physical Security, 1 hour

##### Krannich Solar, Inc.

- 1 Day Solar PV Technical Sales Seminar, 4 hours
- 1 Day Solar PV Electrical Design Course, 8 hours
- Intermediate Photovoltaics (PV) 1 day Seminar, 8 hours

##### NAT PRO Electrical Seminars Inc.

- 2011 NEC Review-Delaware Administrative Code, 10 hours

##### Mike Holt Enterprises, Inc.

- NFPA 70e Safety Online Course, 2 hours
- 2011 NEC Requirements for Solar Power Seminar, 8 hours
- Grounding vs. Bonding Based on the 2011 NEC Seminar, 8 hours
- Change to the NEC 2011 Seminar, 8 hours

##### Code Instruction Services, Inc.

- NEC 2011 Significant Changes, 5 hours
- Navigating the 2011 NEC, 5 hours
- NEC 2011 Commercial Changes, 5 hours,
- NEC 2011 Residential Changes, 5 hours
- 2011 NEC Test Preparation, 5 hours

##### Polytech Adult Education

- 2011 NEC & IECC Green Energy Applications for Electricians, 5 hours
- 2011 National Electric Code Changes Seminar Part 2, 5 hours

##### IAEI Chesapeake Chapter

- 2011 National Electrical Code Changes –Articles 680-840, 2.5 hours

The motion was unanimously carried.

#### Ratification of Applications

A motion was made by Mr. Sharp, seconded by Mr. King to approve the ratification of the Master Electrician applications of Johnny Riling and Randolph Boynton. The motion was unanimously carried.

#### Review of Applications-Danny Stevenson

After review by the Board's Deputy Attorney General, a motion was made by Mr. Sharp, seconded by Mr. Creedon, to approve the Limited Electrician application of Joey Carroo. The motion was unanimously carried.

#### Complaints Open/Closed

01-04-09-Forwarded to AG's Office

01-01-11-Assigned

01-02-11-Assigned

01-03-11-Assigned

01-04-11-Assigned

01-07-11-Assigned

#### **OTHER BUSINESS BEFORE THE BOARD**

Mr. Stevenson stated that at the October meeting the Board had mentioned changing the definition for "electrical work" and handed out the definition used by New Jersey and Virginia as a suggestion.

After review and discussion, a motion was made by Mr. Creedon, seconded by Mr. Beebe, to approve a revision of the definition of "electrical work" as follows:

To perform "electrical services" or "electrical work" means to plan, estimate, layout, perform, or supervise any electrical work covered by the National Electrical Code (NEC) as adopted by the Delaware Fire Commission which may include but is not limited to the installation, erection, or repair of any electrical conductor, molding, duct, raceway, conduit, machinery, apparatus, device, or fixture for the purpose of lighting, heating, or power in or on any structure or for elevators, swimming pools, hot tubs, electric signs, air conditioning, heating, solar, generators, wind, refrigeration, oil burners, and overhead and underground primary distribution systems.

The motion was unanimously carried.

The Board stated that a December Workshop will be held on Friday, December 2, 2011 at 8:30 am in Conference Room A.

#### **PUBLIC COMMENT**

Rob Smith addressed the Board in regards the continuing issue in Delaware with low-voltage wiring and wanted clarification as to the inspection involving these.

The Board advised Mr. Smith that low voltage wiring should be installed per the National Electrical Code and be inspected, but does not have to be installed by a licensed electrician.

**NEXT SCHEDULED MEETING**

The next scheduled meeting will be held on Wednesday, January 4, 2012 in Conference Room A, second floor of the Cannon Bldg. 861 Silver Lake Blvd. Dover DE.

**ADJOURNMENT**

A motion was made by Mr. Beebe, seconded by Mr. Sharp, to adjourn. The motion was unanimously carried. The meeting was adjourned at 10:28 a.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Jennifer L. Witte". The signature is written in a cursive, flowing style.

Jennifer Witte  
Administrative Specialist II